



Minutes

Meeting:	TriMet Board of Directors Regular Board Meeting	Date:	December 13, 2017
		Time:	9:00 a.m.
Presiding:	Bruce Warner	Location:	TriMet Operations Center 4012 S.E. 17 th Avenue Training Rooms 1-3 Portland, Oregon 97202
Board Members Present:	Lori Irish Bauman T. Allen Bethel Joe Esmonde Craig Prosser Linda Simmons Travis Stovall Bruce Warner	Board Members Absent:	

TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at trimet.org/meetings/board.

President Warner called the business meeting to order at 9:45 a.m.

1. Board Reports:

A. **Committee on Accessible Transportation (CAT)** – Director Bauman shared the highlights from the November 15, 2017 meeting:

- Lt. Rachel Andrew provided an update on Transit Police activity including upcoming events and responded to the CAT's questions.
- Jesse Stemmler, Project Manager, Capital Project Construction, reported on the Division Transit Project and recent activities of the Project's CAT Ad Hoc Committee. Ms. Stemmler reviewed a list of recommendations from the committee on the articulated bus design.
- Jennifer Koozer, Manager Community Affairs, reviewed the options for the extension of MAX Red Line in Beaverton and Hillsboro and the addition of a second track at Gateway and PDX to improve system reliability.
- Marylin Palmblad, Rail Training Supervisor, reviewed MAX operator procedures for boarding customers.
- Kathy Miller, Manager, LIFT Eligibility and Community Relations, provided an update on the implementation of the Hop Card on LIFT and reviewed the proposed outreach plan.
- Eileen Collins, Manager, LIFT Service Delivery, reported on LIFT Operations' performance for the months of September and October.
- Tracy Hamer, Specialist, System Safety, reviewed ergonomic changes made to bus passenger seats from previous procurements.

B. Transit Equity Advisory Committee (TEAC) – John Gardner reported on behalf of T. Allen Bethel that the Committee met on November 16th:

- The Committee discussed and decided that the meetings should be moved to Center Street to provide greater access to public transportation and LIFT services to better accommodate new and prospective members and guests beginning in December.
- Carl Green, TriMet's Title VI Program Administrator, walked the Committee through proposed FY 19 Service Changes and the preliminary Title VI Analysis, as well as the approach to performing a Title VI Analysis of the proposed Low-Income Fare Program.
- Staff discussed the success of the recently held Transportation Summits in gathering community feedback of TriMet's implementation of:
 - The Hop Fastpass system
 - The build out of a Low-Income Fare Program
 - Changes to the Fare Citation System and recommendations for build out of the administrative hearing process
- Staff also discussed new member recruitment. Two members are transitioning off and the Committee wants to ensure we have representation from across the Tri-County area, as well as transit dependent or organizations serving transit dependent communities.
- The next meeting will be tomorrow evening, December 14, 2017.

C. Accountability Committee – Shelley Devine reported on behalf of T. Allen Bethel that the committee held its second meeting of the year on December 1, 2017:

- Reviewed statistics for the Accountability and Transparency website, from October 2017 compared to October 2016, which indicated the following:
 - There were 838 page views in October 2017 compared to 683 in October 2016, which is a 21% increase over the previous year.
 - The Top Ten most viewed pages, starting from the highest, was the public records request page, ridership and performance statistics, the performance dashboard, the TriMet Board of Directors Meetings Schedule, the 2018 Adopted Budget, TriMet's Labor Contract, TriMet's 2017 Audited Financial Statements, its Executive Team members, the Agency Org Chart, and the Public Records Request Log.
- Dave Whipple provided a report to the Committee on some wonderful upcoming changes to TriMet.org in 2018. For example, the open trip planner will use GPS data and an interactive map to give real-time information that makes getting from Point A to B easier and more accessible than ever.
- We also received a report from Internal Auditor and Accountability Committee member Darlene Gastineau and Paralegal Chris Conner, who administers the Ethicspoint Hotline. While there were five reports to the Ethics Hotline in 2017, none of them were a Type 1 report of fraud, waste or abuse of TriMet resources. Rather, they were all Type 2 reports, which properly belonged in, and were forwarded to other departments for follow-up, such as Human Resources. There was also a discussion and agreement about allowing employees to make anonymous reports regarding rail violations to the Hotline, so that will be starting in 2018.

- The next Accountability Committee meeting is scheduled for Friday, June 15, 2018.

2. General Manager Report

Neil McFarlane and staff provided the following reports and answered Board questions:

- **Ridership Results for November 2017** -- Neil McFarlane
- **Hop Fastpass** -- Chris Tucker, Director of Revenue Operations
- **FY 19 Proposed Service Changes and Budget Community Outreach** -- JC Vannatta, Director of Communications & Marketing
- **Continuous Improvement Team Progress Report on Reducing Operator Assaults**-- Harry Saporta, Executive Director of Safety & Security
- **Winter Weather Prep and Lessons Learned** -- Doug Kelsey, Chief Operating Officer
- **Quarterly Performance Indicators Report** -- Doug Kelsey

3. Consent Agenda

Action: Travis Stovall moved to approve the consent agenda items listed below; Linda Simmons seconded the motion. The Board unanimously approved the motion.

Approval of Board Meeting Minutes for October 25, 2017 and November 8, 2017

Resolution Directing that the Reading of all Ordinances be By Title Only

Resolution 17-12-84 Authorizing a Contract with Ortiz and Associates, Inc. for Bus Stop Shelter and Amenity Maintenance & Installation

Resolution 17-12-85 Board of Directors, Acting in its Capacity as the TriMet Contract Review Board, Exempting from Competitive Bidding Requirements a Contract for Construction Manager/General Contractor Services for the Gideon Pedestrian Overcrossing Project

4. Resolutions

Neil McFarlane introduced the following resolutions and responded to Board questions:

Resolution 17-12-86 Authorizing the General Manager and Chief Negotiator to Enter into a New Working and Wage Agreement with Division 757 Amalgamated Transit Union

Neil McFarlane thanked the TriMet and ATU negotiating teams for all their hard work and stated he is pleased to recommend adoption of the agreement by the Board.

Randy Stedman walked through the details of the agreement and answered Board questions.

The Board thanked both teams and agreed that the new Working and Wage Agreement represents both sides coming together and allows the organization and region to move forward while also taking care of our employees, riders, and stakeholders.

Action: Joe Esmonde moved approval of Resolution 17-12-86; Craig Prosser seconded the motion. The Board unanimously approved the motion.

Resolution 17-12-87 Authorizing a Contract with Stellar J Corporation for the Ruby Junction Shop Modifications Project

Director Esmonde asked that with the cost difference between the highest and lowest bidders, the specialty work needed and the opportunity for change orders that staff monitor costs as the project develops.

Action: Lori Irish Bauman moved approval of Resolution 17-12-87; Travis Stovall seconded the motion. The Board unanimously approved the motion.

Resolution 17-12-88 Authorizing a Contract with Reece Complete Security Systems for Building Access Control Maintenance, Repair, Installation, and Consultation; Intrusion Detection Consultation; and Alarm System Monitoring, Maintenance, Repair, and Installation

Action: Craig Prosser moved approval of Resolution 17-12-88; Travis Stovall seconded the motion. The Board unanimously approved the motion.

Resolution 17-12-89 Authorizing an Intergovernmental Agreement with Metro for Environmental Phase and Project Coordination Services for the Southwest Corridor Transit Project

Action: Linda Simmons moved approval of Resolution 17-12-89; Craig Prosser seconded the motion. The Board unanimously approved the motion.

Resolution 17-12-90 Appointing Additional Members to the HB 2017 Advisory Committee

Director Prosser asked what the demographics of the Committee are.

Bernie Bottomly responded that there are a total of 25 members and based on community, Committee and Board input, we have added rider, geographic, organized labor, and transit provider representation. The co-chairs are Deanna Palm, Hillsboro Chamber Executive Director, and Diane McKeel, former Multnomah County Commissioner.

Action: Craig Prosser moved approval of Resolution 17-12-90; Lori Irish Bauman seconded the motion. The Board unanimously approved the motion.

Director Bethel arrived at the meeting.

5. Ordinance and Public Hearing

Ordinance 347 of the Tri-County Metropolitan Transportation District of Oregon (TriMet) Adopting a Low-Income Fare Program and Amending TriMet Code Chapter 19 (First Reading and Public Hearing)

General Counsel Shelley Devine read Ordinance 347 by title only – no action was taken.

John Gardner, Director of Diversity and Transit Equity, and Carl Green, Title VI and Equity Program Administrator, explained the history, process and next steps and answered Board questions.

Director Bethel asked how the funds are being covered to launch this program prior to the allocated funds being distributed to TriMet.

Neil McFarlane responded that the costs for the initial start-up will be covered through the current fund contingency balance. The Board will see a budget amendment at their January meeting that will cover costs related to the ATU agreement and this Program. We will begin balancing costs and our current revenue sources in the upcoming FY 2019 budget.

Director Bethel stated that was his understanding, but wanted to emphasize publicly TriMet's effort and sacrifice to meet needs and make this system usable for everyone.

President Warner stated that this has been an extensive process. The Board has received comments from the public and the Transit Equity Advisory Committee as well as all pertinent information on the program and conclusions of the equity analysis. President Warner asked if the Board had questions or additional comments before opening the Public Hearing on Ordinance 347.

Director Esmonde stated that this is an important Program for the community and wants to be a resource to help move this forward.

John Gardner stated that the Program has been consistently championed by TriMet leadership and looks forward to seeing this program implemented by July 1, 2018.

President Warner opened the Public Hearing on Ordinance 347:

David Bouchard spoke on behalf of OPAL in support of Ordinance 347 and expressed appreciation for the structure of the Program.

Public Testimony (during Public Forum):

Matt Cato, Director of the Office of Life, Justice and Peace for the Archdiocese of Portland, spoke in support of Ordinance 347 and shared the many benefits the low-income fare will provide to the community and applauded TriMet's effort to address the issue. Mr. Cato stated that while this is a good start, he would like to see the low-income fare extended to the monthly pass.

Gregory Baker, Executive Director of Blanchet House of Hospitality, spoke in support of Ordinance 347 and echoed Matt Cato's comments. Mr. Baker shared that the low-income fare would have a positive impact on the individuals they serve and urged the Board to move forward with this ordinance.

Sam Chase, Metro Councilor, thanked TriMet for their leadership on moving the low-income fare forward and stated that Metro supports the low-income fare program that will allow a maximum amount of people to access the service they need to achieve the quality of life that the region so richly provides.

President Warner thanked Councilor Chase for Metro's support and their work on the Low-Income Fare Committee and their time and effort in Salem to move this forward.

Larry Hale spoke in support of the low-income fare, listening to community input, assuring access and that everyone has a good ride.

Anneliese Koehler, Oregon Food Bank and Chair of TEAC, expressed Oregon Food Bank's overwhelming support of Ordinance 347 as it will greatly benefit low-income populations. Ms. Koehler stated that transportation is a key issue for many of the families that Oregon Food Bank serves and the low-income fare will make a significant difference to those experiencing hunger. Ms. Koehler thanked TriMet and urged the Board to adopt the low-income fare program.

6. Other Business & Adjournment

There was no further business to come before the Board. President Warner adjourned the meeting at 11:40 a.m.

The next meeting will be held on January 24, 2018.

Respectfully submitted,



Kelly Runnion, Recording Secretary