



Minutes

Meeting:	TriMet Board of Directors Regular Board Meeting	Date:	October 25, 2017
		Time:	9:00 a.m.
Presiding:	Bruce Warner	Location:	Portland Building Auditorium 1120 SW 5 th Avenue Portland, OR 97204
Board Members Present:	Lori Irish Bauman T. Allen Bethel Joe Esmonde Craig Prosser Linda Simmons Travis Stovall Bruce Warner	Board Members Absent:	

TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at trimet.org/meetings/board.

President Warner called the business meeting to order at 9:45 a.m.

1. Board Reports:

A. Transit Equity Advisory Committee (TEAC) – T. Allen Bethel shared highlights from the October 19th meeting:

- Discussed the development of an Equity Lens to help inform TriMet's internal and external equity efforts.
- Received an update from staff on the three upcoming Community Partner transportation forums meant to update and gather feedback from community agencies around the administrative hearing process, the launch of the new low-income fare program, and the Hop Fast pass electronic fare system.
- Staff shared the new draft Fare Enforcement Training Plan and gathered feedback on additional areas of training TEAC members would like added or emphasized.
- Received an update on the Advisory workgroup for HB 2777 -- the workgroup is made up of community representatives identified in the legislation and will work with TriMet staff to build out recommendations for implementing the administrative hearing process.
- The group viewed the newly launched Low Income Fare Web page meant to help gather feedback on the program design.

B. Metro Policy Advisory Committee (MPAC) – Craig Prosser stated that MPAC discussed two main topics at the October 11th meeting:

- Adjustments to the Urban Growth Boundary expansion process to address concerns by local governments.
- Presentation and discussion by the City of Milwaukie on their efforts to align housing trends, policies and jobs since the opening of the Orange Line.

2. General Manager Report

A. Neil McFarlane reported on:

- Follow-up to public forum.
- September 2017 Ridership results.
- Public outreach underway including Advisory Committees, Open Houses, and online surveys.
- GM retirement announcement and shared accomplishments and continued progress. Neil McFarlane expressed appreciation for TriMet employees and support from current and past Board of Directors.

B. Cara Fitzpatrick, Director of Financial Services, reported on the first quarter financial results highlighting the details in a PowerPoint presentation on revenues, total operating expenses, net results and answered Board questions.

3. Consent Agenda

Action: Craig Prosser moved to approve the consent agenda items listed below; T. Allen Bethel seconded the motion. The Board approved the motion unanimously.

Approval of Board Meeting Minutes for September 27, 2017

Resolution 17-10-69 Approve Submission of 10 Grant Applications

Resolution 17-10-70 Authorizing a Contract with Medical Transportation Management, Inc. for Paratransit Functional Abilities Assessment Services

Resolution 17-10-71 Authorizing a Modification to the Contract with Convergent Pacific, LLC for Building and Industrial Equipment Design Services for the Ruby Junction Shop Modifications Project

Resolutions 17-10-72 and 17-10-73 Board of Directors, Acting in Its Capacity as the TriMet Contract Review Board, Exempting from Competitive Bidding Requirements a Series of Contracts for On-Call Construction Manager/General Contractor Services for Buildings Projects and Guideway Projects

4. Resolutions

Neil McFarlane introduced the following resolutions and staff responded to Board questions.

Resolution 17-10-74 Electing TriMet Board Officers and Confirming Committee Appointments

Action: T. Allen Bethel moved approval of Resolution 17-10-74; Lori Irish Bauman seconded the motion. The Board approved the motion unanimously.

Resolution 17-10-81 Approving a General Manager Job Description

Action: Travis Stovall moved approval of Resolution 17-10-81; Joe Esmonde seconded the motion. The Board approved the motion unanimously.

Director Prosser stated that he was on the Committee that reviewed the GM job description along with Directors Simmons and Esmonde. As part of the process, they reviewed job descriptions from other agencies and saw an example of where values were included. The Committee agreed that it was not necessary to include in the job description, but would like to discuss the idea of including agreed upon values as part of the GM recruitment brochure. Director Prosser distributed a copy of the LA County Metropolitan Transportation Authority Chief Executive Officer Job Description along with a copy of TriMet's FY 2017 Budget Themes for the Board to review and consider during discussion at the November 8th Board business meeting.

Resolution 17-10-75 Authorizing the Issuance of Capital Grant Receipt Bonds

Nancy Young-Oliver, Director of Budget and Grants, presented a PowerPoint highlighting the purpose, source of funding and next steps for the issuance of Capital Grant Receipt Bonds.

Action: Linda Simmons moved approval of Resolution 17-10-75; Joe Esmonde seconded the motion. The Board approved the motion unanimously.

Resolution 17-10-76 Authorizing the Issuance of Payroll Tax Revenue Bonds

Nancy Young-Oliver shared the purpose, debt service pledge and next steps for the issuance of the Payroll Tax Revenue Bonds.

Action: Craig Prosser moved approval of Resolution 17-10-76; Lori Irish Bauman seconded the motion. The Board approved the motion unanimously.

Resolution 17-10-77 Establishing and Appointing Members to the HB 2017 Advisory Committee

Director Esmonde recommended that the Committee include people who spent time ensuring that HB 2017 went through.

Director Prosser asked if the decisions the Committee makes prior to ODOT establishing guidelines are at risk.

Bernie Bottomly responded that the risk is minimal as TriMet will be included in establishing guidelines and will be able to make needed changes along the way. Bernie explained that any changes to the membership of the Committee would be brought before the Board for approval.

Action: Joe Esmonde moved approval of Resolution 17-10-77; Craig Prosser seconded the motion. The Board approved the motion unanimously.

Resolution 17-10-78 Authorizing a Modification to the Contract with G4S Secure Solutions (USA), Inc. for Transit Security Services

Director Bethel stated that he is very concerned that G4S has only utilized certified DBE firms at 2% of their contract, and that although G4S claims to be committed to implementing a “mentor program” intended to use certified firms at a level between 7-10% of their annual contract amount, they have not done so to date. Director Bethel stated that he is not comfortable moving forward with this contract and will be voting no.

Neil McFarlane stated that G4S staff is representative of the community we serve and asked staff to provide EEO numbers for the firm.

Alex Ubiadas, Jr. stated that he will provide G4S EEO numbers to the Board and explained G4S efforts to recruit DBE firms and the difficulty they have had in finding firms that have the capacity to fill the service requests. TriMet will continue to work with G4S to find ways to utilize certified DBE firms.

Director Bethel requested delaying the decision on the G4S contract until the Board has received the information requested.

Action: T. Allen Bethel made a motion to remove Resolution 17-10-78 from the agenda and move it to the November 8, 2017 meeting for consideration; Travis Stovall seconded the motion. The Board approved the motion unanimously.

Resolution 17-10-79 Authorizing Contracts with Valleyscapes, Inc., JN Maintenance LLC, Teufel Nursery, Inc., Pac-Green Nursery and Landscape LLC for Landscape Maintenance and On-Call Services

Director Simmons asked if there is language in the contracts to address non-performance. Neil McFarlane stated that all contracts include a clause that would allow TriMet to terminate the contract if the terms are not met.

Action: Joe Esmonde moved approval of Resolution 17-10-79; Linda Simmons seconded the motion. The Board approved the motion unanimously.

Resolution 17-10-80 Amending the General Manager's Level of Contracting Authority

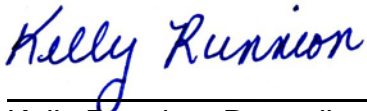
Director Esmonde asked staff to flag items for the next few months that have the additional level of contracting authority so that the Board can see how many contracts this change affects. General Counsel Shelley Devine stated they would be happy to do so.

Action: Linda Simmons moved approval of Resolution 17-10-80; Lori Irish Bauman seconded the motion. The Board approved the motion unanimously.

5. Other Business & Adjournment

There was no further business to come before the Board. President Warner adjourned the meeting at 11:05 a.m.

Respectfully submitted,



Kelly Runnion, Recording Secretary