



Minutes

Meeting:	TriMet Board of Directors Regular Board Meeting	Date:	September 28, 2016
		Time:	9:00 a.m.
Presiding:	Bruce Warner	Location:	Portland Community Media 2766 N.E. Martin Luther King, Jr. Blvd. Portland, OR 97212
Board Members Present:	Lori Irish Bauman T. Allen Bethel Joe Esmonde Travis Stovall Bruce Warner	Board Members Absent:	Craig Prosser

TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at trimet.org/meetings/board.

President Warner called the business meeting to order at 9:42 a.m.

1. Board Reports:

A. Committee on Accessible Transportation (CAT) – Lori Irish Bauman shared highlights from the September 21st meeting:

- Jennifer Koozer, Manager of Community Affairs, provided an update on the proposal for the Powell-Division project and upcoming steering committee meetings. Committee members expressed concern regarding the proposed distance between stops and how it would affect seniors and people with disabilities and asked Director Bauman to pass on their concerns to the Board.
- Darren Morris, Director of Commuter Rail, provided an overview of the proposed purchase of DMU vehicles for WES. Committee members asked about accessibility of the new vehicles and their questions and concerns were satisfactorily addressed.
- Margo Moore, Director of ATP, and Laura DeHanna, LIFT Administration Coordinator, reported on LIFT Operations' performance for the months of July and August. Broadway Cab staff was present to answer questions on their provision of LIFT service.

B. Transit Equity Advisory Committee (TEAC) – T. Allen Bethel stated that the Committee met on September 15th and focused on: 1) developing recommendations to inform TriMet's Fare Enforcement Work Group; 2) discussions to partner with Metro on a regional task force to research a low-income fare program; and 3) update on building out TriMet's Diversity and Transit Equity program with a larger cross-agency team.

C. Metro Policy Advisory Committee (MPAC) – Neil McFarlane reported that there was a joint work session focused on the update of the Regional Transportation Plan.

D. Finance & Audit Committee Meeting – Vice Chair Stovall stated that the Committee met this morning and staff reported on:

- Bond issues that will be discussed at today's meeting.
- Capital Improvement Program Smoothing – discussed in detail and how it aligns with the Strategic Financial Plan.
- OPEB status and long-term plans.
- TriMet's external auditors Moss Adams reviewed the FY16 Audit results that will be provided directly to the Board this morning. The Committee had an opportunity to meet with Moss Adams without staff present to ask questions and hear any concerns.

2. General Manager Report

A. Neil McFarlane updated the Board on:

- Low Income Fare -- John Gardner, Director of Diversity and Transit Equity, outlined the work that has been done to date and next steps.
- Successful completion of the Rose Quarter MAX Improvements Construction
- Ridership Results for July and August 2016
- Hiring Update – Randy Stedman shared a presentation on “Mini Run Operator Recruitment” and what's under way.

B. **Moss Adams FY16 Audit Summary** – Julie Desimone, Moss Adams Partner, presented a Power Point outlining the results of the FY16 Audit and shared:

- Nature of Services Provided
- Auditor Opinion and Reports
- Required Communications

Julie Desimone reported that TriMet received an unmodified (clean) opinion and that there were no instances of non-compliance. The last item to be completed for the audit is the final reporting to the Federal Government.

Director Stovall commended staff and the audit team for their exemplary efforts and results.

3. Consent Agenda

Action: Travis Stovall moved to approve the consent agenda items listed below; T. Allen Bethel seconded the motion. The motion was unanimously approved.

Approval of Board Meeting Minutes for August 10, 2016

Resolution 16-09-56 Authorizing a Contract with Alliant Insurance Services, Inc. for Insurance Broker Services

4. Resolutions

Neil McFarlane introduced the following resolutions and staff responded to Board questions.

Resolution 16-09-57 Authorizing the Issuance of Revenue Bonds

Dee Brookshire presented a PowerPoint and shared:

- Purpose of Bonds
- Strategic Financial Plan Guideline on Debt Management
- Next Steps

Action: Joe Esmonde moved approval of Resolution 16-09-57; Lori Irish Bauman seconded the motion. The motion was unanimously approved.

Resolution 16-09-58 Authorizing the Issuance of a Grant Receipt Revenue Refunding Bonds

Dee Brookshire and Peter Ross, Principal of Ross Financial, presented a PowerPoint and shared:

- Purpose of Bonds
- Security Features
- Next Steps

Action: Travel Stovall moved approval of Resolution 16-09-58; T. Allen Bethel seconded the motion. The motion was unanimously approved.

Resolution 16-09-59 Authorizing the Purchase of Real Property Located at 325 N.E. Hogan Drive in Gresham

Action: T. Allen Bethel moved approval of Resolution 16-09-59; Joe Esmonde seconded the motion. The motion was unanimously approved.

Resolution 16-09-60 Approving the 2016 Title VI Program and Policies

John Gardner and Jake Warr provided a detailed briefing on the process and outreach that went into the proposed changes at the August 10th Board briefing. This morning, they reiterated the proposed changes to the policy and answered Board questions.

Action: T. Allen Bethel moved approval of Resolution 16-09-60; Travis Stovall seconded the motion. The motion was unanimously approved.

5. Other Business & Adjournment

There was no further business to come before the Board. President Warner adjourned the meeting at 11:02 a.m.

Respectfully submitted,



Kelly Runnion, Recording Secretary